

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING JANUARY 17, 2017

The Howard County Board of Commissioners met in Regular Session on Tuesday, January 17, 2017, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell, Assistant County Attorney Alan Wilson, and Auditor Martha Lake.

The meeting was called to order by Captain Jerry Asher and conducted by President Wyman. Mr. Bray led in the Pledge of Allegiance and Mr. Moore offered a word of prayer.

IN THE MATTER OF SPECIAL RECOGNITION:

Mr. Wyman recognized the attendance of the Boy Scout Pack 519, Troop 511. They are working toward their Merit Badge.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the January 3, 2017, Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

HIGHWAY:

1) Highway Engineer / Superintendent Ted Cain submitted Supplement Number 1 to the Indiana Department of Transportation – County Bridge Inspection Contract, EDS No. A249-15-320092. This supplement includes the addition of three (3) routine bridge inspections that were added to the inventory, the addition of one (1) bridge that requires initial inspection, a change in bridges that need underwater inspections, and new diving requirements for underwater inspections mandated by INDOT to use a subconsultant. This supplement will raise the maximum Federal share of eligible costs to \$163,984.00. A motion was made by Mr. Moore to approve Supplement Number 1 to the Indiana Department of Transportation – County Bridge Inspection Contract, EDS No. A249-15-320092, Des Number 1383550. The motion was seconded by Mr. Bray and carried.

2) Mr. Cain submitted a request to purchase a new vehicle and submitted quotes as follows:

2017 ¾ Ton Pick-up:	Brad Howell Ford	\$33,339.50
	Tipton Ford	\$33,575.00
	Southworth Ford	\$34,647.29

Mr. Cain recommends the purchase of the 2017 ¾ Ton Pick-up purchase from Brad Howell Ford, in the amount of \$33,339.50, as the lowest most responsive quote. A motion was made by Mr. Moore to approve the purchase of the 2017 ¾ Ton Pick-up truck from Brad Howell Ford, in the amount of \$33,339.50, as the lowest most responsive quote. The motion was seconded by Mr. Bray and carried.

3) Mr. Cain requested to purchase a 2017 Rubber Tired Pneumatic Roller and submitted the following quotes:

2017 Rubber Tire Pneumatic Roller:		
	Rudd Equipment Co.	\$71,649.00, includes trade-in
	Southeastern Equipment Co.	\$81,500.00
	Brandeis Machinery & Supply Co	Did Not Meet Specs

Mr. Cain recommended the roller be purchased from Rudd Equipment Co., in the amount of \$71,649.00 as the lowest most responsive bid. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the purchase of the 2017 Rubber Tire Pneumatic Roller from Rudd Equipment Co., in the amount of \$71,649.00, including a trade-in

TREASURER:

Howard County Treasurer Wes Reed submitted a Contract with Jeremy Peelle, Peelle Law Office, for Collection Services in 2017. This is the same contract as what was approved in 2016, except for the change in date, being retroactive to January 1, 2017. A motion was made by Mr. Moore to approve the contract for Collection Services with Jeremy Peelle LLC, Doing Business as Peele Law Office, and authorize the President to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

INFORMATION SYSTEMS:

1) Information Systems Director Terry Tribby took this opportunity to give an update on the newly installed Ransomware, including the steps his department has taken in response to recent attacks. This included the current back-up strategy; Sophos Advanced Anti-Virus software installed, in order to find Ransomware; change in e-mail service; and training.

2) Mr. Tribby submitted a contract with A T & T for the PRI lines at the Courthouse. It is a three-year contract (36 month) with a monthly charge of \$980.00, and waiving the Non-Recurring Charge and the Clear Channel charge. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the A T & T PRI line contract and authorize the President to sign on behalf of the Board of Commissioners.

At 4:22 p.m. the Regular Meeting was recessed on a motion made by Mr. Moore, seconded by Mr. Bray and carried, in order to hold a previously scheduled Board of Finance Meeting.

At 4:26 p.m. the Board of Finance meeting was closed and the Regular meeting was reconvened on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

PERSONNEL DEPARTMENT:

Personnel Director Debbie Lorenz submitted Ordinance No. 2017-BCCO-04, an ordinance repealing and replacing Ordinance No. 2015-BCCO-45, concerning Direct Deposit of Payments made by Howard County Employees. Effective March 1, 2017, all payroll related payments due to Howard County employees must be by Direct Deposit. All Direct Deposit request forms must be completed and returned to the Auditor by February 17, 2017. If there are any changes to their account, the employee must notify the Auditor's Office at least ten (10) days prior to closing of the employee's former account. Any employee may request an exemption from the requirement upon showing undue hardship, by filing a written request with the Howard County Auditor, explaining in detail the reason for the request. A motion was made by Mr. Moore to approve Ordinance No. 2017-BCCO-4, repealing Ordinance No. 2015-BCCO-45. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following issues for the Commissioners' information and approval as follows:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime claims, payable January 20 & 27, 2017, in the amount of \$379,973.75 each, were approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners' Operating claims payable today, in the amount of \$1,130,707.91, were submitted, and approved for payment on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
3. **Confirm Presidents' Signature:** Ms. Lake submitted early paid claims for Beckley Office Equipment in the amount of \$707.00; Clarke in the amount of \$1,439.38; and Country Inn & Suites in the amount of \$646.00. She asked that the President's signature be ratified. A motion was made by Mr. Bray, seconded by Mr. Moore and carried to ratify the President's signature on the early paid claims.

4. **Form 100R:** Ms. Lake submitted the Form 100R, the 2016 Officer and Employee Compensation Report. Copies of the 100R have been posted in the County buildings as mandated by the State. The Form 100R, the 2016 Officer and Employee Compensation Report, was approved as submitted on a motion made by Mr. Moore, seconded by Mr. Bray and carried.
5. **Monthly Reports:** Ms. Lake submitted the monthly reports for the Recorder, Weights & Measures, Clerk, and Emergency Management Agency, and they were accepted into record.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

County Attorney Larry Murrell submitted the following issues for the Commissioner's information and approval:

1. **Redevelopment Commission Appointments:** Mr. Murrell submitted the Commissioners' re-appointments to the Howard County Redevelopment Commission as follows:

Philip Wise
Dale Etherington
Larry Hinesley

The annual meeting will be held February 2, 2017. A motion was made by Mr. Moore to approve the Commissioners' re-appointment to the Howard County Redevelopment Commission as Mr. Philip Wise, Mr. Dale Etherington, and Mr. Larry Hinesley, as submitted. The motion was seconded by Mr. Bray and carried.

2. **Set Public Hearing:** At the November 21, 2016, Regular meeting a Public Hearing was held on behalf of the Vacation of Easement request by Ms. Shannon Staller for property located at 5485 W County Road 300 S, Russiaville. The request was approved by the Board of Commissioners, subject to Mr. Murrell's approval upon submission of the Ordinance prepared by the landowner, and the Hearing remained open (*please refer to page two, "In the Matter of a Public Hearing", of the Regular Meeting minutes dated November 21, 2016*). Mr. Murrell now has possession of the Ordinance but is waiting on supporting documents. He is asking that the Commissioners set a Hearing Date for 4:15 p.m. on Monday, February 20, 2017, to accept the supporting documents and sign the Ordinance. A motion was made by Mr. Moore to set a Public Hearing for the Staller Vacation of Easement Request, for Monday, February 20, 2017, at 4:15 p.m. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF COMMISSIONER MATTERS:

MR. MOORE:

Mr. Moore updated the Commissioners concerning the North Central Indiana Regional Partnership Council's three-year Economic Development Strategy Plan. Since 2015, the Council has been meeting with other supporting organizations to work on the Stronger Economics Together strategy for the next three to five years.

MR. WYMAN:

1) Mr. Wyman referred to the listing of Committees that the individual Commissioners will be appointed to for 2017. Mr. Moore suggested an amendment to include his name for the North Central Indiana Regional Partnership Council. The listing was approved as amended on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

2) Mr. Wyman submitted the following Departmental Appointments:

Ross Waltemath	Veterans' Service Officer	4 years
Jennifer Vary Brower	Howard Haven Superintendent	3 years
Gary Gist	Weights & Measures	1 year
Ted Cain	Highway Engineer / Superintendent	1 year
Bill Stonestreet	Buildings & Grounds Superintendent	1 year

A motion was made by Mr. Moore to approve all Department appointments as listed. The motion was seconded by Mr. Bray and carried. The appointees were thanked for their service to Howard County.

3) Mr. Wyman submitted the names of Virginia Baker (Democrat) and Ann Harrigan (Republican) as the Commissioner re-appointments to the Property Tax Assessment Board of Appeals (PTABOA). A motion was made by Mr. Moore to re-appoint Ms. Virginia Baker and Ms. Ann Harrigan to the Property Tax Assessment Board of Appeals. The motion was seconded by Mr. Bray and carried. Mr. Moore explained the meaning of PTABOA to those in attendance.

4) Mr. Wyman read a thank you note from the YMCA into the record.

IN THE MATTER OF PUBLIC COMMENT:

Mr. Wyman opened the floor for public comment as follows:

Clee Oliver, 5768 West County Road 00 North South: Mr. Oliver questioned House Bill 1248, concerning Administrative Meetings, if this proposed legislation was precipitated by the Board of Commissioners.

Mr. Murrell responded, explaining the current Indiana Code and the proposed changes. The changes only refer to “day-to-day administrative decisions” moving them from a “meeting” definition to an administrative encounter. Mr. Murrell did work with Representative Karickhoff in clarifying this issue.

*There being no further business to come before the Commissioners at this time
the meeting was adjourned at 4:47 p.m. on a motion made by
Mr. Bray, seconded by Mr. Moore and carried.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR

Howard County Commissioner Meeting January 17, 2016